

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
May 1, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 28, 2023.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Pam Finch, Michael Dean, Claudia Browne, and Mayor Floyd Eason.

City Employees: Acting City Manager JD Hock, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Councilman Dean.

Pledge of Allegiance: Led by Chief of Police Loyd Berger.

Proclamation- Kids to Parks Day: Mayor Eason read proclamation.

4. **Public and Council Input**

A. Public: None

B. Council:

- Councilwoman Browne: Thanks to Police Chief and Police Department for building relationships with public.
 - Townsend Elementary is holding a special Olympics on May 5, 2023.
 - Vintage Store and More has a new sign up.
 - Free Comic book day is May 6, 2023, for students.
 - David Ellison represented Del City in the Oklahoma Memorial Marathon.
- Councilman Dean: Repairs needed on 29th street and another on Sooner Road.
- Councilwoman Finch: Tuesday May 9th at 6:30 OBS will have a bicycle ride.
- Mayor Eason: Parade on May 6th at 9:45 am starting on 17th street.

5. **City Manager's Report:**

Acting City Manager JD Hock:

- State of the City will be June 15th at 6:00 pm at the Community Center.
- Bulk trash is scheduled for May 29th, trash can be set out on May 25th.
- The beginning stages of the comprehensive plan has been turned in.

City Clerk's Report: None

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of April 17, 2023, Regular Meeting of Council
Approve minutes of the regular meeting of Council of April 17, 2023.
- B. Budget Amendment
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council Agenda.

MOTION: TO APPROVE A & B.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

7. Presentation – “Dining in Del City” Exposé for May 2023

Discussion, consideration, possible action to approve / deny a presentation from the Economic Development Team on the “Dining in Del City” Exposé recipient for May 2023: Chelino’s Mexican Restaurant located at 115 S. Sooner Road. .

MOTION: TO APPROVE RECEIVING A PRESENTATION FROM THE ECONOMIC DEVELOPMENT TEAM.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, BROWNE, GANDY, DEAN AND MAYOR EASON
NAYS: NONE

Marketing Director Rashonna Moore gave biography of owner, Marcellino Garcia. Marcellino Garcia thanked Del City for recognition.

8. Donation by Parker Brothers for Armed Forces Day and Shriner’s Parade

Discussion consideration, possible action to accept / decline a sponsorship check from Parker Brothers Roofing Company in the amount of \$670.94 for the Annual Armed Forces

Day and Shriner's Parade on Saturday, May 6, 2023, at 10:00 a.m.; declare / deny a public purpose.

MOTION: TO ACCEPT A SPONSORSHIP CHECK FROM PARKER BROTHERS ROOFING COMPANY IN THE AMOUNT OF \$670.94 FOR THE ANNUAL ARMED FORCES DAY AND SHRINER'S PARADE ON SATURDAY; DECLARE A PUBLIC PURPOSE.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

Break at 7:05 pm for Chelino samples.

Return from break at 7:13 pm.

9. Donation by Wal-Mart of Seed Packets on Behalf of the Park and Beautification Committee

Discussion, consideration, possible action to accept / decline a donation of seed packets in the monetary amount of \$2,000 from Wal-Mart located on 5401 Tinker Diagonal St., Del City, OK 73115. This donation would be used in the bi-annual seed shares, Armed Forces Day Parade, flowerbeds and community gardens; declare / deny a public purpose.

MOTION: TO ACCEPT AS WRITTEN; DECLARE A PUBLIC PURPOSE.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

10. Monthly Update from the Chief of Police

Discussion, consideration, possible action to approve receiving a monthly update from the Chief of Police.

MOTION: TO APPROVE A MONTHLY UPDATE FROM THE CHIEF OF POLICE.

MOVED BY: BROWNE SECOND: GANDY
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

Chief of Police Loyd Berger gave a monthly update and answered questions.

- We had in-service training.
- Helped Midwest City with active shooter at Rose State College.
- Flock cameras are being installed around the city.
- Met with OSI on Tinker to build a relationship.

- Metro Tech graduation this week. We have 1 graduating on Friday.
- Ready for parade.
- Department policies are on the website for public viewing.

11. FEMA Center for Domestic Preparedness Training – Out of State Travel / Training for Two Police Officers

Discussion, consideration, possible action to approve / deny the out-of-state travel and training for two Police Officers. Lt. Kyle Preston and Officer Brandon Eikleberry to attend FEMA Center for Domestic Preparedness training. FEMA will pay for the coursework, airfare, ground transportation, lodging, and meals for the duration of the training.

MOTION: TO APPROVE TRAVEL AND TRAINING AS WRITTEN.

MOVED BY: DEAN SECOND: GANDY
 AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
 NAYS: NONE

Chief Berger explained this training is for natural disaster response.

12. Surplus Items

Discussion, consideration, possible action to declare/deny the items listed in Exhibit B to the Council agenda as surplus to the City’s needs; authorize final disposition of these items as approved by the City Manager.

MOTION: TO DECLARE ITEMS LISTED IN EXHIBIT B TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY’S NEEDS; AUTHORIZE FINAL DISPOSITION OF THESE ITEMS AS APPROVED BY THE CITY MANAGER.

MOVED BY: GANDY SECOND: FINCH
 AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
 NAYS: NONE

Councilman Dean asked if all items have to be taken for council approval to dispose.

13. Mutual Cooperation Agreement with Oklahoma County – Bryant Avenue Resurfacing

Discussion, consideration, possible action to approve, approve with modifications, or deny street repairs to be completed by Oklahoma County for the reconstruction of Bryant Ave. from SE 29 St. to SE 44 St. The project will be a rebuild of the asphalt road in the amount of \$145,858.00. Authorize Mayor to endorse same, direct staff accordingly.

MOTION: TO APPROVE REPAIRS TO BE COMPLETED BY OKLAHOMA COUNTY FOR THE RECONSTRUCTION OF BRYANT AVE. FROM SE 29TH ST. TO SE 44TH ST.

THE PROJECT WILL BE A REBUILD OF THE ASPHALT ROAD IN THE AMOUNT OF \$145,858.00. AUTHORIZE MAYOR TO ENDORSE SAME, DIRECT STAFF ACCORDINGLY.

MOVED BY: DEAN SECOND: BROWNE
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

14. LaborMAX Staffing – Temporary Seasonal Employees

Discussion, consideration, possible action to approve, approve with modifications or deny a contract with Labormax Staffing to provide temporary seasonal employees for fiscal year 2023-2024. Authorize Mayor to endorse same, direct staff accordingly. Public Works will utilize the seasonal employees for general labor in the Parks Department.

MOTION: TO APPROVE TEMPORARY SEASONAL EMPLOYEES FOR FISCAL YEAR 2023-2024. AUTHORIZE MAYOR TO ENDORSE SAME, DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

15. Oklahoma Natural Gas a division of One Gas, Inc. Non-Exclusive Franchise

Discussion, consideration, possible action to approve, approve with modifications, or deny the following:

- A. Ordinance No. 1417, granting to Oklahoma Natural Gas a division of One Gas, Inc. a non-exclusive franchise for the installation, operation and maintenance of a gas distribution system in the City of Del City and the selling of gas therein for a term of 25 years; authorize Mayor to endorse same.

MOTION: TO APPROVE WITH MODIFICATIONS; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

Marty Oyler discussed franchise agreement and answered questions.

Councilman Dean states: As a specific example regarding the I-40 road expansion, should Del City be required by the State or Federal DOT agents or subcontractors to relocate ONG's lines from the public right of way (or public easement) ONG will reimburse the City of Del City for the city's portion of the costs. This public right of way also includes land that may currently be

dedicated to the Federal or State government but that transports gas that is subject to this Franchise Agreement. However, should ONG lines be in a privately acquired easement dedicated to ONG or their subsidiaries, ONG would not be liable to remove these lines. This is applicable on a line-by-line basis.

- B. Resolution No. 05-01-2023, calling and holding a special election in the City of Del City for the purpose of granting a non-exclusive franchise to Oklahoma Natural Gas a division of One Gas, Inc. a franchise for the installation, operation and maintenance of a gas distribution system in the City of Del City and the selling of gas therein for a term of 25 years; authorize Mayor to endorse same; direct staff accordingly.

MOTION: TO APPROVE; AUTHORIZE MAYOR TO ENDORSE SAME; DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: BROWNE
AYES: FINCH, BROWNE, AND MAYOR EASON
NAYS: GANDY, DEAN

Councilman Dean inquired about responsibility of payment for public projects.
Mayor Eason asked about a gas line at 405 S. Sunnyslane that is too shallow.

- C. Discussion, consideration, possible action to approve, approve with modifications, or deny a Special Election Proclamation, wherein the Mayor of the City of Del City calls a special election to be held on August 8, 2023, for the purpose of the election by registered qualified electors for granting a non-exclusive franchise to Oklahoma Natural Gas a division of One Gas, Inc. for the installation, operation and maintenance of a gas distribution system in the City of Del City and the selling of gas therein for a term of 25 years, and specifying polling places; authorize Mayor to endorse same; direct staff accordingly.

MOTION: TO APPROVE AS WRITTEN; AUTHORIZE MAYOR TO ENDORSE SAME; DIRECT STAFF ACCORDINGLY.

MOVED BY: FINCH SECOND: BROWNE
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

16. Preparation of Annual Financial Statements for FYE 2023

Discussion, consideration, possible action to approve, approve with modifications or deny engaging Crawford & Associates, P.C., a CPA, an accounting firm specializing in serving governmental entities to prepare the annual financial statements for fiscal year ending June 30, 2023, not to exceed \$42,000; authorize Mayor to endorse same; direct staff accordingly.

MOTION: TO APPROVE ENGAGING CRAWFOR & ASSOCIATES, P.C., A CPA, AN ACCOUNTING FIRM SPECIALIZING IN SERVING GOVERNMENTAL ENTITIES TO PREPARE THE ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2023 NOT TO EXCEED \$42,000; AUTHORIZE MAYOR TO ENDORSE SAME, DIRECT STAFF ACCORDINGLY.

MOVED BY: DEAN SECOND: GANDY
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

MOTION: TO RECESS TO DCMSA AT 7:30 PM.

MOVED BY: GANDY SECOND: BROWNE
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

RECONVENE CITY COUNCIL MEETING AT 8:30 PM

17. Discussion Only – Special Projects FY 2023-24

Discussion, consideration, possible action to approve or deny conducting a discussion regarding special projects that could be requested by Council for the Fiscal Year 2023-24.

MOTION: TO APPROVE CONDUCTING A DISCUSSION.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

The council discussed projects for Fiscal Year 23/24.

Mayor Eason:

- Entry sign to Del City.
- Lighting for trail at Eagle Lake.
- Bright Ave. needs repair.
- Flag and plaque for Bob Woods at the Post Office.

Councilman Dean:

- Speed bumps, streets, and drainage.
- 28th and Epperly, replace intersection with concrete base.
- 22nd to 24th on Sunnyslane sidewalks.

Councilwoman Finch:

- Restrooms for City Hall.
- Sound at the community center.
- Activity Center.
- Plan for Ray Trent Park.
- Rose Lane project.
- Edwards Park old trees out and new trees in.

- New Park signs.
- Garden at City Hall.
- Alleyway at Post Office.

Councilwoman Browne:

- Vicky between 15th and 29th resurfacing.
- School zone lines need repainted.
- Park or splash pad in old town area.
- Needs for youth to keep them busy.
- Lighting of town.
- Projects in many areas.

Councilman Gandy:

- Hisel needs repair.
- Howard Street spot repair at Gina and North of Judy.
- Eagle Lake connected to Midwest City.
- Ray Trent engineering.

Police Chief Loyd Berger:

- CAD system replacement with caliber.
- Laptops in vehicles.
- Emergency generator wired correctly to circuit breaker panel.

Citizen Ron McCall:

- Animal shelter that is a drop off for animal control.

Director of Public Works Mike Hatfield:

- Update technology at all public works buildings.

MOTION: TO CLOSE THE DISCUSSION.

MOVED BY: GANDY SECOND: BROWNE
 AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
 NAYS: NONE

18. Council Input:

Councilman Dean: get rid of yard signs that are not allowed.

19. Adjournment

MOTION: TO ADJOURN TO DCEDA AT 9:15 PM

MOVED BY: DEAN SECOND: GANDY
 AYES: BROWNE, FINCH, GANDY, DEAN AND MAYOR EASON
 NAYS: NONE

Approved this 15th day of May 2023.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
May 1, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 28, 2023.)

1. Call to order: at 7:30 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Michael Dean, Claudia Browne, and Chairman Floyd Eason.

City Employees: Acting Trust Manager JD Hock, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None.

B. Trustees: None

4. Manager’s Report: None

5. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of April 17, 2023, Regular Meeting of DCMSA
Approve minutes of the regular meeting of DCMSA of April 17, 2023

B. Budget Amendment
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the DCMSA Agenda.

MOTION: TO A & B AS WRITTEN.

MOVED BY: GANDY SECOND: FINCH

AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON

NAYS: NONE

6. Invitation to Bid (ITB) No. 0217 – Advanced Metering Infrastructure (AMI) Water Meters

A. Public Hearing

Discussion, consideration, possible action to approve / deny holding a public hearing regarding ITB 0217 – Advanced Metering Infrastructure (AMI) Water Meters, for electronic water meters and readers for the City to improve the accuracy of the consumption of water.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING REGARDING ITB 0217-ADVANCED METERING INFRASTRUCTURE (AMI) WATER METERS, FOR ELECTRONIC WATER METERS AND READERS FOR THE CITY TO IMPROVE THE ACCURACY OF THE CONSUMPTION OF WATER.

MOVED BY: BROWNE SECOND: FINCH
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

Dan Martin, President, and Bruce Beaver with AMI Waters gave an overview about the electronic meters and answered questions.

MOTION: TO APPROVE CLOSING A PUBLIC HEARING REGARDING ITB 0217-ADVANCED METERING INFRASTRUCTURE (AMI) WATER METERS, FOR ELECTRONIC WATER METERS AND READERS FOR THE CITY TO IMPROVE THE ACCURACY OF THE CONSUMPTION OF WATER.

MOVED BY: GANDY SECOND: BROWNE
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

B. Council Action

Discussion, consideration, possible action to award/deny ITB No. 0217 – Advanced Metering Infrastructure (AMI) Water Meters to the lowest responsible bidder, Innovative Utility Solutions, LLC, for an amount not to exceed \$3,799,286.40; authorize Trust Chair to endorse same and direct staff accordingly.

MOTION: TO AWARD WITH MODIFICATIONS ITB NO. 0217-ADVANCED METERING INFRASTRUCTURE (AMI) WATER METERS TO THE LOWEST RESPONSIBLE BIDDER, INNOVATIVE UTILITY SOLUTIONS LLC., FOR AN AMOUNT NOT TO EXCEED \$3,799,286.40; AUTHORIZE TRUST CHAIR TO ENDORSE SAME AND DIRECT STAFF ACCORDINGLY.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

Meters have a 20-year lifespan.
First 10 years full replacement warranty.
Last 10 years pro-rated replacement warranty.
Citizen Ron McCall asked about bill increase.

7. **Trust Input:** None

8. **Adjournment**

MOTION: TO AJOURN BACK TO CITY COUNCIL MEETING AFTER A 5 MINUTE RECESS AT 8:19 PM.

MOVED BY: DEAN SECOND: FINCH
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

Approved this 15th day of May 2023.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
May 1, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on April 28, 2023.)

1. Call to order: at 9:15 PM. by Chairwoman Pam Finch

2. Roll Call:

In Attendance: Trustee’s Floyd Eason, Kyle Gandy, Michael Dean, Claudia Browne, and Chairwoman Pam Finch.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None

B. Trustees: None

4. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of April 17, 2023.

MOTION: TO APPROVE MINUTES.

MOVED BY: GANDY

SECOND: DEAN

AYES: GANDY, EASON, DEAN, BROWNE, AND CHAIRWOMAN FINCH

NAYS: NONE

5. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:

